

ADPCA 2017 Annual Conference
Business Meeting Minutes

Notes:

1. The first time a person's name is mentioned, both first and last names are given. The next time(s) that person is mentioned, only the first name is given.
2. Decisions and action items are **bolded**.

Community Meeting: Thursday, July 20, 2017, 3:30 PM – 5:30 PM

- I. Website Coordinator
 - a. Kathy Moon volunteered to stay on as website coordinator. She made two requests:
 - i. On the ADPCA.org website, there is a directory of Person-Centered Educational Institutions that offer programs specializing in PCA or faculty members that practice / teach PCA that has not been kept updated. Kathy asked that someone volunteer to research and update the list.
 1. **Jay Downing volunteered to complete this task.** He will research PCA programs / faculty and send an update to Kathy.
 - ii. Some of the information links on the ADPCA.org website are broken / inactive. Kathy asked that someone explore the correct links and send her an update.
 1. **Seeking a volunteer.**

Business Focused Meeting: Saturday, July 22, 2017, 3:30 PM – 5:30 PM

Proposed Agenda Items: Facebook, Person-Centered Journal, 2018 Conference, 2019 Conference, UK Events, Interpreter, Use of Listserv, Treasurer's Report

- II. Person-Centered Journal – Robbie Culp sent an email to the Listserv on behalf of Katie Hatch and himself resigning from their positions as co-editors of the Person-Centered Journal.
 - a. Bert Rice read a letter from Paul Colley expressing his interest in becoming editor, and Susan Pildes read a letter from Heather Mann expressing her interest in becoming editor.
 - b. Discussion:
 - i. discussed submission letters from both candidates
 - ii. continue with co-editors?
 - iii. appoint co-editors vs. allow editor to choose own team
 - c. **Action: Carolyn Schneider moves to accept Paul as editor of the Person-Centered Journal**
 - i. **Seconded: Jin Wu**
 - ii. **Passed**

- III. PCJ Archives
 - a. Amanda Goldman reported that she has multiple copies of issues of the Person-Centered Journal and Person-Centered Review at her house.
 - i. **Carolyn will make an email group to include Amanda, Kathy, Marge Witty, Tanya Komleva, and Yoko Allen to discuss how to get the back issues of the journal to Yoko, who is the archivist.**
 - b. Tanya is working on digitizing back issues of the Person-Centered Journal.
- IV. Facebook – Sarah Solis sent an email to the Business Listserv resigning from her position as the Facebook manager.
 - a. Laura Lauko volunteered to take over as Facebook manager.
 - b. Discussion: None
 - c. **Action: Kathy moves to accept Laura as Facebook manager.**
 - i. **Seconded: Jin**
 - ii. **Passed**
- V. ADPCA 2018 Annual Meeting to be hosted by Rob Richardson in Atlanta, GA.
 - a. There will be a block of rooms reserved at the Best Western Inn and Suites in College Park, GA, which is a suburb of Atlanta.
 - i. There is a shuttle service available between the hotel and Hartsfield-Jackson Atlanta International Airport.
 - ii. Dates: July 2018; TBA based on planning around the World Association Conference.
- VI. ADPCA 2019 Annual Meeting
 - a. There are no volunteers to host the 2019 Annual Meeting present at the business meeting.
 - b. Rob offered to host in Atlanta in 2019 as a backup if no other volunteers are found.
- VII. Treasurer's Report
 - a. Treasurer's report read in full by Bert.
 - i. Income / expenses were similar. Fiscal year ended with a \$37.40 profit.
 - 1. 2017 Annual Meeting should break even or make a small profit.
 - b. Bert plans to continue as treasurer unless someone at the business meeting volunteers to take over; there were no volunteers.
- VIII. Interpretation Services
 - a. During future conferences, it would be ideal if international members who do not speak English could have access to interpretation services, if requested.

- i. **Future conference organizers will take under consideration whether attendees need an interpreter, but it will be up to the conveners to decide how to implement this action with the following suggestion:**
 - 1. They might offer free conference registration to any ADPCA member or student of psychology / counseling who will provide interpretation services to attendees for whom English is not their first language.
- IX. Use of Business Listserv
 - a. **Action: Bruce asks permission to use the Business Listserv to send out a research related questionnaire.**
 - i. **Seconded: Bert**
 - ii. **Passed**
- X. Business Listserv – Tanya resigned from her position as manager of the ADPCA Business Listserv.
 - a. There are no volunteers for this job present at the business meeting.
 - b. **Action: Tanya moves to solicit volunteers to manage the Business Listserv. She will continue to manage the Business Listserv until a replacement manager is found.**
 - i. **Seconded: Susan**
 - ii. **Passed**
- XI. ADPCA style events proposal: Bert read the proposal for authorizing future ADPCA satellite events, which was sent to the ADPCA Business Listserv by Sue Wilders and cosigned by Gillian Proctor, Leeanne Fowler, Paul Colley, and Richard Irwin.
 - a. Discussion & clarification of proposal:
 - i. Satellite events do not have business meetings.
 - ii. Final decisions about the structure of satellite events to be made on site.
 - iii. These events might help expand membership.
 - iv. Is there legal liability with regard to injuries sustained at satellite events?
 - v. Are there implications for the ADPCA 501(c)(3) tax-exempt status? Expert research needed.
 - b. **Action: Carolyn moves to accept the proposal for ADPCA satellite events with the caveat that there will be an investigation into the legal implications of hosting such events. Further stipulations may be added to the proposal to relieve ADPCA of any liability.**
 - i. **Seconded: Leslie Spencer**
 - ii. **Passed**

Community Meeting: Sunday, July 23, 2017, 10:30 AM – 12:30 PM

- XII. ADPCA style events in the UK (continued) – Susan reported that Michael Pildes, JD, offered to research whether or not there are any legal implications with ADPCA style events using the name ADPCA in their title.
This service was offered free of charge
- a. Discussion
 - i. Michael could be offered compensation for his work in case there is an intensive amount of research/action needed to clarify any issues.
 - b. **Michael Pildes, JD, is authorized at, up to, his hourly rate to research and report on any legal implications of ADPCA style events that use the name ADPCA in their titles. He will report any findings to Bert. Bert will ensure that any necessary stipulation is communicated to those who made the motion with respect to ADPCA satellite events.**
- XIII. ADPCA 2019 Annual Meeting (continued) – Rob, who was not present at this meeting, offered to host in Atlanta in 2019 as a backup if no other volunteers are found.
- a. Discussion
 - b. **Action: Kathy moves to have Jessica Shipman confer with Rob as to when he will reach the point that he will be too far along with planning the 2019 Annual Meeting that he would prefer to continue with planning. Further, Jessica will solicit the Business Listserv until a volunteer is found or Rob has advanced too far into the planning process, whichever comes first.**
 - i. **Seconded: Tanya**
 - ii. **Amendment: Jin proposes that Rob be given a period of time during which he could decide to withdraw his offer to host in 2019.**
 - 1. **Further discussion results in Jin withdrawing her amendment.**
 - c. **Action: Bert moves to vote on proposal in XIII(b) as previously stated.**
 - i. **Seconded: Marge**
 - ii. **Passed**